

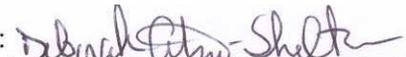
LOCAL HUMAN RIGHTS COMMITTEE

07/19/11

Present: Jim Strock, LHRC Vice Chair
Jennifer Hatter, LHRC Member
Mark Seymour, DBHDS/Advocate
Stephen Jurentkuff, *Affiliate: Spec. Youth Svcs.*
Nancy Armstrong, *Affiliate: VSDB*
Taylor Davis, *Affiliate: Liberty Point*
Lora Cantwell, *Affiliate: Fam.Educ. Svcs.*
Cheryl Cottrell, *Affiliate: VHBC*
Doris Moore, *Affiliate: People Places-C'ville*
Deborah Atno-Shelton, LHRC Secretary
Pam White, CCCA LHRC Liaison
Jim Rankin, *Affiliate: NCG, Inc.-Staunton/H'burg*
Bonnie Lungren, *Affiliate: League of Therapists*
Kathleen Toms, *Affiliate: Intercept Youth Svcs.-Louisa*
JoAnn Shoemaker, *Affiliate: Family Pres. Svcs.*
Wendy Little, *Affiliate: Intercept Youth Svcs.*
Abby Sorrells, *Affiliate: Intercept Youth Svcs.*

Prospective Program(s) for Affiliation: David Owen, *Compass Youth & Family Svcs.*

Minutes Prepared by: Pamela White, CCCA Liaison

Approved by: 
Deborah Atno-Shelton, Secretary

CURRENT AGENDA	FUTURE AGENDA
1. Call to Order; Review of Minutes	1. Call to Order; Review of Minutes
2. General: Affiliated Programs	2. General: Affiliated Programs
3. Advocate's Report	3. Advocate's Report
4. CCCA Facility Director's Report	4. CCCA Facility Director's Report
5. Adjourn	5. The next regular CCCA LHRC meeting has been scheduled for 09/20/2011@ 6:00pm.

1. Jim Strock-Acting Chair called the meeting to order with round table introductions of all present and a review of the CCCA LHRC minutes of 05/17/11.

Action: The motion was made and seconded that the CCCA LHRC minutes of 05/17/11 be approved as presented; the motion passed unanimously.

2. Requests for Program Affiliation:

- a. Bonnie Lungren, *Affiliate: League of Therapists-Charlottesville* introduced David Owen, *Compass Youth & Family Services* and announced that the League of Therapists is closing the end of July 2011. She added that programs currently operated in the Staunton-Augusta-Harrisonburg area will be operated by Compass and that services are in transition. Mr. Owen requested affiliation for these programs, noting the goal of no break in service delivery. He provided a brief review of services currently provided by Compass in the Hampton Roads and Richmond area. Mr. Owen stated that these programs were licensed and that the human rights policies had been reviewed by the State (DBHDS) Human Rights Office. Mark Seymour-Advocate reported that the human rights policies had been approved by Margaret Walsh-DHBDS/Office of Human Rights and recommended the affiliation for Compass.
- b. Kathleen Toms, *Affiliate: Intercept Youth Svcs.-Louisa* introduced Abby Sorrells of the Lexington office and requested the affiliation for Therapeutic Day Treatment services, adding that these services are currently affiliated and licensed in other localities. Mr. Seymour recommended the affiliation noting the expansion of services.

Action: The motions were made and seconded regarding the programs operated by the League of Therapists in the Staunton-Augusta-Harrisonburg area and Intercept Youth Services in the Lexington area. The CCCA LHRC approved the requests as presented for the affiliation of Compass Youth & Family Services and Intercept Youth Services.

General Information from the affiliated programs included:

- a. JoAnn Shoemaker, *Affiliate: Family Pres. Svcs.* stated that Family Preservation Services was also affiliated with another LHRC for services provided outside the Rockbridge area and that current discussion indicated the intent to keep the multiple affiliations active.

3. Mark Seymour-DBHDS/Advocate presented the Advocate's Report, citing operational changes in accordance with the new standardized LHRC Bylaws. He distributed the new reporting format for Quarterly and Annual Reports to be submitted by affiliated programs to the LHRC. Mr. Seymour added that the Quarterly Reports could then be cumulatively tabulated for the Annual Report. He commented that the CCCA LHRC has never imposed affiliation fees, noting that beginning in September there would be no disaffiliation from any LHRC due to fee issues.

Action: After much discussion, it was determined that beginning with the 2012 CCCA LHRC meeting schedule, meetings would be planned quarterly with built-in meetings in case of cancellation. Noting that the next CCCA LHRC meeting is planned for September 2011, programs will do a "test run" of the Quarterly Report for August 2011 data (1 month) with the intent of submitting the actual Quarterly Report for Oct.-Nov.-Dec. by the January 2012 meeting (TBA).

4. Pam White-CCCA Administration provided the Facility Report for acute inpatient services, giving Fiscal Year End statistics for FY 2011 (July 1, 2010-June 30, 2011): Admissions=780, Discharges=774, Average Length-of-Stay(LOS)=16.5, Average Daily Census (ADC)=35.1.
5. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for purposes including but not limited to the protection of the privacy of individuals in personal matters not related to public business and/or the discussion or consideration of medical and mental records. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: The CCCA LHRC accepted the Annual Reports as presented from People Places, Intercept-Louisa, Lutheran Family Services/Minnick Education, and Family Educational Services.

6. The meeting was adjourned.